



City of Annapolis
Department of Neighborhood & Environmental Programs
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

DNEP@annapolis.gov • 410-263-7946 • Fax 410-263-9158 • TDD use MD Relay or 711 • www.annapolis.gov

Annapolis Conservancy Board

March 13, 2014

The Annapolis Conservancy Board (ACB) of the City of Annapolis held its regular meeting on March 13, 2014, at the Roger "Pip" Moyer Recreation Center. **Chair** Jennings called the meeting to order at 5:37pm.

Present: **Chair** Jennings, Clift (left early), Lippert, Chapman

Absent: Baldwin, Fogle

Staff: Savidge-Board Liaison, Elson

Journal of Proceedings:

II. APPROVAL OF MINUTES

January 9, 2014 Meeting Minutes

Mr. Chapman moved approval of the January 9, 2014 meeting minutes as written. **Chair** Jennings seconded the motion. The motion passed unanimously in a vote of 2-0. (Lippert not present at vote)

III. OLD BUSINESS

a. 2013 Easement Inspections

Chair Jennings agreed to write up the easement inspection findings and inspect those easements she committed to inspecting. She mentioned that she has a coworker who is getting certified with the County as a Naturalist Steward and has to do a project and would like to do a stream cleanup. She intends to take her coworker with her on the inspection. Mr. Savidge will bring the sheets to the May meeting to ensure members know what they have committed to inspect. Mr. Lippert plans to inspect those easements that he committed to inspect.

b. Board Vacancy

Chair Jennings has not emailed the Aldermen regarding the Board's vacancies but noted that Mr. Savidge checked on the status with Ms. Raftovich who indicated that there has been one application for membership that is in the Mayor's office.

d. Village Greens

Mr. Savidge reported on this easement and the developer's request to expunge the easement so that they can orient their building in a different way. Mr. Elson mentioned that all the City approvals have to be obtained and it must be recorded in the land records. He added that any department that participated in the subdivision should be consulted for comment. He believes that it is legal to expunge the easement but there should be consensus for all City departments involved. He suggested that the developer attorney consult with Public Works and prepare the necessary documents. **Chair** Jennings agreed to send Mr. Biba an email suggesting that he discuss the matter with Public Works and to ensure that the developer has prepared the documents to expunge the easement.

e. Legal Issues

Mr. Elson provided updates on the legal issues noted below.

1. Pedestrian/Bike Access at Post Haste

Mr. Elson reported that the problem with this easement is that it runs through a parking lot therefore could create a liability issue for the City. He noted that the developer also wanted permission to install a sidewalk at Russell Street. He believes that this will create an unsafe situation so does not support the request. **Chair** Jennings gave brief background on why this was an agenda item indicating that the driveway was only barrier to a connection between Truxtun and this easement. She suggested abandoning the Post Haste easement and to consider the Vytar property to determine if it is feasible. Mr. Savidge and Mr. Elson will meet at the site to determine boundaries.

2. Memorandum of Understanding (MOU) with County- Programmed Open Space Funding

Mr. Elson met with Mr. Woodward, **Chair** Jennings and Mr. Savidge and the meeting resulted in a change of the MOU to an MOA to make it more binding. He drafted an agreement and incorporated the language into the agreement to include the 7% share specifically how and when it gets adjusted, accumulated credit, and the process for getting a project approved. He sent the agreement to Mr. Savidge and Mr. Woodward for approval and once in final form it will be sent to the County.

3. MET Cooperative Agreement

Mr. Elson reported that the MET Cooperative Agreement has been signed. Mr. Savidge noted that the Maryland Environment Trust invited a member to their next Board meeting on April 7, 2014 at 6:00pm to discuss the current work and future direction of the ACB. **Chair** Jennings agreed to attend and Mr. Savidge agreed to put together some talking points. She also agreed to email Ms. Wardlaw regarding a signing ceremony.

4. Schubert Property

Mr. Elson reported that it has been close to six months since his email to Mr. Lomax on the status of the Schubert property regarding the items needed on the easement specifically a title search, information on the grantor among other items. He noted that to date, there has not received a response. **Chair** Jennings agreed to follow up with Mr. Lomax.

V. REGULAR BUSINESS BEFORE THE BOARD

a. Review of Minutes of Other Environmental Boards

Mr. Savidge provided copies of the meeting minutes of other boards for members to review. **Chair** Jennings noted that Ms. Buchheister, Chair of the Boards and Commission is interested in interviewing additional members.

b. City Legislative Update

There were no updates.

VI. NEW BUSINESS

A. Rocky Gorge

Mr. Savidge gave a brief update on the status of the Rocky Gorge project and pointed out the boundary lines. The project will include three phases and will be accessed off of Yawl Road.

B. Street End Parks

Mr. Savidge reviewed street end parks in Eastport for parks and benches available for dedication. He found a few available specifically one at Sixth Street and provided photograph of the bench. He noted that the idea is to dedicate a bench or renaming a park.

VII. **ADJOURNMENT**

With there being no further business, Mr. Chapman moved to adjourn the meeting at 7:30pm.
Chair Jennings seconded the motion. The motion passed unanimously in a vote 2-0.

The next meeting is scheduled for May 8, 2014 at 5:30pm at Pip Moyer Recreation Center.

Tami Hook, Recorder